Freed-Hardeman University Employment Application

Applicant Information

Date: _____ Name: _____
Last First MI

Are you at least 18 years old? ❑ Yes ❑ No

Are you legally eligible for employment in the United States? ❑ Yes ❑ No

Address: _____
Street City State Zip

Home phone #:_____ _____ Cell Phone #:_____ Email address:_____

Position Desired: _____ Available Date: _____

Availability: ❑ Full-Time (32-40 hours) ❑ Part-Time (less than 32 hours) ❑ Temporary

Are you a member of the church of Christ? ❑ Yes ❑ No

What is the name of your place of worship? _____

Address_____ City_____ State____ Zip_____

Name one of the elders/ministers_____ Phone_____

Employment History

From	To	Name & Address of Employer	Telephone	Salary	Position	Reason for Leaving

Education

Education	Name & Location of School	Number of Years Attended	Diploma? Yes/No	Major
High School				
College				
Other				

Freed-Hardeman University Employment Application

Have you ever been convicted of a crime, excluding misdemeanors? ❑ No ❑ Yes

If Yes, please describe in full (A conviction of a crime is not an automatic bar to employment)

_____

_____

_____

Are you related (by blood or marriage) to anyone currently employed at FHU? ❑ Yes ❑ No

If yes, please list the person(s) name and how you are related._____

_____

Are you able to perform the essential functions of the job(s) for which you are applying with or without reasonable accommodation? _____

If you require accommodation, please explain how you would perform the tasks and with what accommodation. _____

_____

References

Name	Phone Number	Occupation	Number of Years Known

I authorize Freed-Hardeman University to make such investigations and inquiries of my personal and employment history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application.

I certify that all answers given herein are true and complete to the best of my knowledge.
In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Freed-Hardeman University.

I also understand that, if employed, I can resign at any time and for any reason and that Freed-Hardeman University may release me at any time and for any reason or no reason.

_____ _____

Signature of Applicant *Date*