

Setting Up Your iPad / iPhone / iPod To Print Wirelessly

Install the Printing app on your device

1. Connect to the **FHU_Secure** network: Go to your **Settings** app and under **Wi-Fi** pick **FHU_Secure**. Enter your FHU username and password to join; and then accept the security certificate.
2. Open Safari on your device and go to **http://fhuprint.fhu.edu:9191/ios/install**
3. The Install Profile screen will come up. Click **Install**; then **Install Now**; then **Done**
4. Push your device's round home button to close that Safari window
-  5. You should see a green Printing app: Open the app
6. Log in using your FHU username and password
7. The PaperCut app is set up! You can close it now, but don't log out

Printing using your device:

1. Always make sure your network is set to **FHU_Secure** (see instructions above)
2. Be sure that you've logged into PaperCut at some point in the past (without logging out)
3. Each app is different, but most have a  mail / print icon
4. Touch the mail / print icon to get a menu of options. Chose the **Print** option
5. There should be a short list of library printers under Select Printer. **Library Student Printer** is the one you want to use. It's 10 cents a page and is black and white only
6. Select **Library Student Printer** and touch **Print**
7. Occasionally you might have to go back to PaperCut for your print job to process

Troubleshooting:

1. Make sure you're on the FHU_Secure network
2. Make sure you're still logged into PaperCut
3. Check PaperCut to make sure you have a print balance to cover the cost of what you're printing
4. Check PaperCut to see if there is an error associated with your print job
5. Not all apps may have a print option. For those that don't you could print a screen shot instead
6. If the **Library Student Printer** is not in your printer list, alert the library staff
7. Only iPads, iPhones, or iPods running iOS 5 or later are able to use PaperCut to print

