FHU Abroad

Payment and Withdrawal Policy

I understand that upon the acceptance of my application for the Bible Lands tour, I am entering into a contract with the Freed-Hardeman University FHU Abroad Office. As part of my acceptance I have completed an accurate application form and paid a $300 deposit. If I intend to use financial aid to pay for the tour fee and/or tuition, I am responsible for making all arrangements through the Office of Financial Aid.

Payment Schedule.

(1) A **deposit of $300** must be made at the time of formal application to the tour.
(2) A **second payment of $1,850** must be paid by August 15, 2013.
(3) The **final payment covering the remainder of the tour fee ($1,835)**, along with any other applicable fees, must be made by September 15, 2013.

Withdrawal/Ineligibility Policy.

Should I withdraw from or become ineligible to attend the tour, the following penalties apply. For penalty purposes, time will be determined by the date of receipt of my written notice of intent to withdraw from the program, or when the FHU Abroad Office receives notification that I have become ineligible to participate in the tour.

A. If I withdraw from or become ineligible to attend the program between **ninety (90) and sixty (60) days** prior to the start of the program, I will be responsible for a **$100 administrative fee** and a **$400 withdrawal penalty**.

B. If I withdraw from or become ineligible to attend the program between **fifty-nine (59) and thirty (30) days** prior to the start of the program, I will be responsible for a **$100 administration fee** and **withdrawal penalty equal to fifty (50) percent** of the total tour fee.

D. If I withdraw from or become ineligible to attend the program **fewer than thirty (30) days** prior to the start of the program, I will be responsible for a withdrawal penalty equal to **one hundred (100) percent** of the total tour fee.

E. If I am a student, I understand that my acceptance is contingent upon my not being on academic or disciplinary probation, and that should I be placed on probation subsequent to signing this contract I will be dismissed from the program. I understand that I may become ineligible for inappropriate behavior, as determined and decided by the director of the FHU Abroad Office. I may also become ineligible by being sanctioned for an FHU violation or by not attending all mandatory orientation sessions. Should I be placed on probation or become ineligible as stated above, I understand that I will be removed from the program and my student account may be charged pursuant to the policies stated in this contract.

F. If I am a student, I understand that if I do not have **a 2.5 GPA** at the **time of application** or at the **end of the fall semester before departure**, I will be considered ineligible and dropped from the program. I will be responsible for all applicable fees.

G. If I withdraw from the program, I must inform the FHU Abroad Office **in writing**.

I have received a copy of this contract, and I have read and understand this contract, and I agree to comply with its terms and conditions.

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PARTICIPANT'S NAME (PRINTED)

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PARTICIPANT'S SIGNATURE DATE