Accessing Blackboard Learn for the First-Time

A Step-by-Step Guide for Students

At a Glance

This guide will help you prepare your computer for use with Blackboard Learn™, activate your FHU student account, and sign on to Blackboard Learn.

Preparing Your Computer for Blackboard Learn

In this section, we'll examine the steps you can take to verify your computer is ready for use with Blackboard Learn.

Step 1: Verify that your computer has been updated with the latest operating system upgrades and patches.

Step 2: Verify that your computer meets the Blackboard Learn system requirements as specified in the following table:

Apple Mac OS® Operating Systems

	Safari® 6	Safari 5	Safari 4	Firefox	
Mac OSX 10.6		✓	✓	✓	
Mac OSX 10.7	✓	✓		✓	
Mac OSX 10.8	✓	✓		✓	

Microsoft Windows® Operating Systems

	Internet Explorer® 10	Internet Explorer 9	Internet Explorer 8	Firefox	Chrome
Windows XP (32 bit)			✓	✓	✓
Windows Vista® (32 bit)		✓	✓	✓	✓
Windows Vista (64 bit)		✓	✓	✓	✓
Windows 7 (32 bit)	✓	✓	✓	✓	✓
Windows 7 (64 bit)	✓	✓	✓	✓	✓
Windows 8 (32 bit)	✓			✓	✓
Windows 8 (64 bit)	✓			✓	✓

Step 3: Verify the latest version of the Java™ Runtime Environment (JRE™) is installed on your computer:

- On Apple Mac OS systems, Java is automatically updated whenever the user performs a software update by clicking the Apple icon on the menu bar and then clicking *Software Update*.

- On Microsoft Windows systems, open http://www.java.com in Internet Explorer and follow the instructions on the screen to update Java on your computer.

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Step 4: Verify that pop-up blockers are disabled in your web browser prior to accessing Blackboard Learn.

- In Safari on Apple Mac OS systems, start Safari and click on the Safari Preferences on the menu bar. On the *Security* Tab verify that *Block Pop-Up Windows* is unchecked.

- In Internet Explorer on Windows systems, start Internet Explorer and Internet Options on the menu bar. On the Privacy tab, verify the Pop-up Blocker the function is turned off.

Activate Your FHU Student Account

In this section, we'll outline the steps that first-time students will follow to activate their FHU student account. **Note: Skip this section if your account is already active.**

Step 1: Open the following address in your web browser: http://only1.fhu.edu.

Step 2: Complete your personal information (including your FHU username, date of birth, and last four digits of your social security number) on the first screen and click *Verify My Account*.

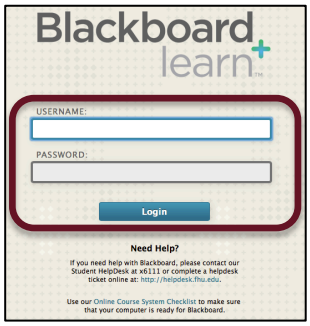
Step 3: On the next screen, enter your new password and click *Update My Password*.

Sign on to Blackboard Learn

In this section, we'll open Blackboard Learn in our web browser and log into the system:

Step 1: Open the following address in your web browser: http://blackboard.fhu.edu.

Step 2: Type your FHU username and password and press *<Enter>* or click the *Login* button.



Your Home Page is displayed after logging in. Courses in which you are enrolled are listed in the My Courses pane.

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Additional Assistance

For additional assistance, see the *Blackboard Learn for Students* guide as well as other resources on the student tutorial site at http://www.fhu.edu/tutorials/student. Students may also receive assistance by contacting the HelpDesk at http://helpdesk.fhu.edu or by phone at 731-989-6111. Please note the instructor is the first point of contact for assistance with course related issues.

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