NATIONAL TEACHERS’ NORMAL
AND BUSINESS COLLEGE
1918 1919
HENDERSON TENNESSEE
Catalogue
of the
National Teachers' Normal
and
Business College
Henderson, Tennessee

Announcement
for
1918-1919

Nashville, Tenn.
McQuiddy Printing Company
1918
INTRODUCTORY.

We are writing this booklet at the passing of the tenth session. The year has been a great one.

Our students have come from fourteen States. The Faculty have given their best services. Our boys and girls have larger visions of life.

The demand for young men and young women is great. Hundreds of vacancies remain unfilled, and the daily calls are increasing.

Hundreds of thousands of our boys are leaving for the battle line over there "somewhere in France." Hundreds of thousands of vacancies are made by their departure. Young America must step in to fill these places. The world needs you and is willing to pay the price.

In this, the most glorious opportunity of the ages, you must prepare. Now of all times is the time to go to college. Our country needs intelligent and efficient service. The boy or girl who now abandons plans to go to school is likely to abandon them for all times. "When the war is over" may be too late to get an education.

In choosing a school in which to receive your training, do not forget to make a thorough investigation as to the school's past record as well as the present. Find out as to its facilities, its equipment, its recognition, its expenses, and, best of all, the success of its students. There is no holier duty now than whole-hearted service.

The National Teachers' Normal and Business College is ready to lead you into this service. No school can rightly claim more for its location and environments than the National Teachers' Normal and Business College.

We are anxious for aspiring boys and girls to know what we have in store for them. Hence we ask you to read this Catalogue and pass it on. Kindly send us names of prospective students.

Write for information.

A. G. Freed,
President.

N. B. Hardeman,
Vice President and County Superintendent.
CALENDAR.
1918-1919.

THE SESSION IS DIVIDED INTO FOUR TERMS OF NINE WEEKS EACH.

First Term will open September 11, 1918.
First Term will close November 8, 1918.
Second Term will open November 12, 1918.
Second Term will close January 10, 1919.
Third Term will open January 14, 1919.
Third Term will close March 14, 1919.
Fourth Term will open March 18, 1919.
Fourth Term will close May 15, 1919.

The College Year consists of thirty-six weeks, six days each week. The recitations are forty minutes.
Monday and Tuesday, September 9, 10, will be spent by the Faculty in arranging tickets, programmes, and books for the students, and locating them pleasantly in homes. Organization of classes, Wednesday morning, September 11, 1918.

Examinations.—Each term of nine weeks closes with examinations. College grade lists are given each student. They are sent to parents for inspection. Our grades mean something.

High-class Lectures and Entertainments will be given during the year in Chapel Hall.
The Annual Commencement will occur Wednesday and Thursday, May 14 and 15, 1919. These are happy days to all. Graduating orations are delivered, Diplomas are awarded, and Degrees conferred.

Summer Term, Six Weeks' Business School and Review, opens May 21 and closes June 26, 1919.

SESSION.
1919-1920.

First Term will open Wednesday, September 10, 1919.

FACULTY.

A. G. FREED, M.A., President,
Arithmetic, Grammar, Rhetoric, Bookkeeping,
Penmanship, Physiology, Pedagogy,
Geometry, Bible, Latin.

N. B. HARDEMAN, M.A., Vice President
and County Superintendent,
Arithmetic, Grammar, Algebra, Science, History,
Literature, Geography, Bible.

I. A. DOUTHITT, L.I.,
Geography, History, Physiology, Arithmetic.

MRS. J. F. CHAMBERS,
Primary and Intermediate Departments:
Preparatory Geography and History.

MRS. N. B. HARDEMAN,

MISS PEARLE HARDEMAN,
Principal Shorthand and Typewriting Departments.

MISS LELIA M. MCKINNEY,
Director,
Oratory, Expression, and Physical Culture.

MRS. I. A. DOUTHITT,
Librarian.
HENDERSON,

The home of the National Teachers’ Normal and Business College and the capital of Chester County, is a beautiful town of more than two thousand inhabitants in the rolling Highlands of West Tennessee.

How to Reach It.

Henderson is easy of access from all parts of the country. Six daily passenger trains over the Mobile and Ohio Railroad from Mobile to St. Louis intersect the principal lines of the continent, giving the best accommodations and service.

Healthful.

A very fine system of waterworks and sewerage has just been installed.

No town can justly claim more for health than Henderson. Our waterworks, sewerage, and light plant are owned and operated by the city. The pure water, fresh air, and fine sanitary condition of our town—all make the health of our students and citizens without a parallel.

Moral and Religious Influences.

The Institution is undenominational and nonsectarian. Our students are from all denominations, and those of no religious profession. They are free to think, choose, and act for themselves. All are encouraged to attend church somewhere.

Private Instruction.

We have a room set apart at all hours for private help. Our teachers are not only ready, but glad of the opportunity to render such assistance. The teachers are the students’ friends.

The New College.

The new College Building is beautiful in architecture, large, and commodious. Its equipment is superior.

Accommodations.

Corresponding to this splendid equipment are the homes in our town to welcome the students.

Special Homes for Ladies.

We have many homes especially arranged for ladies and kept by our best families. They are under the care of experienced and cultured matrons.

Homes for Gentlemen.

Young men are received as members of the family into the many homes in Henderson. Their accommodations are all that could be desired.

Coeducation.

Both sexes are admitted with equal rights and privileges. There can be nothing more ennobling and refining than the association of ladies and gentlemen under proper restrictions, and in the care of responsible instructors.

Government.

Our students are taught to govern themselves. They are from the best families. While the discipline of the school is kind, let it be remembered that it is governed.

Faculty.

We have a strong Faculty of eight to ten teachers. They are thorough graduates of the leading schools of our country.

Incidental.

No incidental fees of any kind. One tuition admits students to any or all Collegiate Departments.

To Teachers.

This Institution is pledged for higher things for the teacher. Here not only the theory, but the practice, is given. The “Teachers’ Training Class” alone will pay you.

To Parents and Guardians.

The best gift a father can bestow upon his children is the gift of a good education. Money given to an uneducated or ill-educated child is sure to be lost, and with it his character; but a good education is inalienable.
Positions Secured.

We never fail in securing our graduates good-paying positions. In fact, we have never been able to fill all the calls for our students.

Enrollment.

Our students are from nearly every Southern State, some Northern States, and Canada.

Library.

We have one of the most complete Reference Libraries of any school. New books are constantly added.

Literary Societies.

There are always from four to six Debating and Literary Societies. They meet every Monday afternoon.

College Bookstore.

Books, Pens, Ink, Paper, Pencils, Tablets, Rulers, Erasers, and everything necessary, are furnished from our Bookstore in the College.

Penmanship.

This school is noted for fine work in Penmanship. That our students are good penmen is proverbial. No extra charge for these drills.

Textbooks.

We use all kinds of good textbooks. Bring all you may have. Some of our own publications are used in our classes.

Diplomas.

Grades and Diplomas from the National Teachers' Normal and Business College mean something to the holder. The work and grades of the school are honored everywhere.

Economy.

Our students are taught to economize, not only in money, but that which is more—their time. All are required to study, recite, eat, sleep, and exercise by a systematically arranged programme. This each pupil keeps over his study table in a conspicuous place, and files a copy of it with the Faculty in the Office.

Below we give a model for a student in the "First Term" of the "Second Year," "Teachers' Course."

MODEL PROGRAMME.

5:30—6:00. Arise and Toilet.
6:00—7:00. Breakfast and Study Latin.
7:00—8:00. Study Geometry.
8:00—8:30. Recite Latin.
8:30—9:00. Chapel Exercises.
9:00—9:50. Recite Geometry.
10:40—12:00. Study Literature.
12:00—1:00. Noon.
1:00—1:30. Recite and Practice Penmanship.
1:30—2:00. Recite Literature.
2:00—2:50. Recite Physics.
3:40—5:00. Study Arithmetic.
5:00—6:30. Study Physics.
6:30—7:30. Supper and Exercise.
7:30—8:30. Study Algebra.
8:30—9:00. Study Geometry.
9:00—9:30. Study Latin and General Reading.
9:30. Retire.

MONDAY FORENOON: General Recreation and Study.
MONDAY AFTERNOON: Literary, Debating, Study.

System.

The Institution believes in order and system, not only in the College halls and recitation rooms, but in the boarding homes.

Students are not permitted to visit one another's rooms, nor to make loud or unnecessary noise in their own. Each is required to keep his room in a neat, orderly condition at all times.

Punctuality in everything is imperative.
Planning Your Future.

Back of every achievement is a plan. The laborer working at $2 a day, and the manager, getting as much an hour, started at exactly the same place. The manager was born with no more knowledge than the laborer. The one planned while the other stood still.

The day you decide definitely to make something of yourself is the most important day of your life. *Let that day be to-day.* Then be true as steel to your decision.

Now is the time of all times to plan to enter a good school.

For Whom Our College Is Designed.

1. Age or advancement will debar no one from the privileges of this school.
2. Alike for the poor and rich.
3. For all wishing to succeed in any calling.
4. *For those looking forward to a business life.*
5. For those desiring a higher-grade certificate.
6. For all who were debarred from an education in early manhood or womanhood.
7. *For those desiring to be special teachers in any line of work.*
8. For all who desire to begin, continue, or review any course of study.
9. For any one desiring a thorough collegiate education.
10. *For any one seeking a comprehensive knowledge of the Bible.*

*No one who knows ever questions the thorough work of the Institution.*

Our motto is not “How soon,” but “How well.”

Only those who have been in our classes can appreciate the high grade of work done.

Choice of Studies.

*Young pupils need and must have careful advice and direction* with reference to the selection of studies. Each student is encouraged to push to completion some chosen course of study. Five full studies and one or two drills make work enough for our best students. Pupils are not permitted to change classes or studies, except by permission of the Faculty.

Our Own Books.

*Model Solutions in Arithmetic,* *English Grammar,* and *Outlines of United States History.* You cannot afford to be without these. Price, 35 cents each, prepaid.

Building from the Base.

The National Teachers’ Normal and Business College believes in building upon the right kind of a foundation. The essentials of an education are emphasized. Every lesson given can be used in practical duties. This accounts for the great success of our students in life’s activities, as teachers, bookkeepers, stenographers, typewriters, lawyers, doctors, preachers, farmers. No school can rightly claim more for its students.

The school is highly accredited throughout the United States.

DEPARTMENTS SUSTAINED.


Practical and Comprehensive.

We are enthusiastic in the fact that we have the most popular Collegiate Courses of any school in the land. They have been planned to meet the demands of the day.

Primary Department.

This department is under the direct charge of a teacher of experience and success. *The idea that “anybody can teach the primary grades”* has been fatal to our schools. *It is here that our best talent is required.*

Intermediate Department.

The teacher in this department has time to give personal assistance to each student. This means much to pupils of this age.

This department will include the Third and Fourth Grades. The neat, new room and furnishings, discipline, and fine instructions are inducements held out to parents who want the best for their children.

The work will be graded and each student properly classified. The State textbooks will be used so far as practicable.
NATIONAL TEACHERS' NORMAL AND BUSINESS COLLEGE,
HENDERSON, TENN.

Preparatory School, or Freshman Course.

The Presidents will have immediate supervision of this department. Their experience will be of great value to the student in arranging his studies in preparation for the Teachers' work to follow. The best of teachers have charge of these classes.

The branches included in the Preparatory Department are: Reading, Penmanship, Spelling, Arithmetic, Grammar, United States History, Geography, State History, Physiology, Mental Arithmetic, Elementary Algebra, Reading Circle, Composition, Debating.

These branches continue throughout the year. Thorough work in this department is necessary to enter the two-years' Sophomore.

Teachers' Course, or Sophomore.

This is one of our special courses of study in this Institution. It was the demand for more thoroughly competent and trained teachers that gave rise to the founding of the new school; hence the name, "National Teachers' Normal."

The College offers one of the strongest and most fascinating Teachers' Courses to be found. We invite comparison.

The completion of the previous course is necessary for entrance in the Teachers'. Young people, now is the time to prepare yourselves for teaching.

* The position is ready. Are you? Read the following pages.

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A glance at our Teachers' Course of Study will show anyone the strength of our graduates from this department. Here is organized our great "Teachers' Training Class," which has done so much for our teachers in the past. This is a continual Teachers' Institute for nine weeks.

\* Those desiring to teach in any State can take any branch in which they must be examined.

\* The student is permitted to take a select course.

Our methods alone are worth your time and expenses here. The best teacher knows there is as much in the "How" and the "Why" as there is in the "What."

All who complete the Teachers' Course are awarded a Diploma and the Degree, Licentiate Instructor (L.I.).
Scientific, or Junior Course.

Students must complete our Teachers' Course of Study, or its equivalent, before being admitted to the Scientific Department.

The Scientific Course is one of the strongest and most satisfactory offered by any college. Students who complete it have a systematic and harmonious culture. They have the refining and broadening influences of Literature, the acuteness and versatility inculcated through Natural Science, and the strength and earnestness necessarily developed by a thorough study in the Higher Mathematics. Their Debating and Public Final Work develop a grace of speaking which never fails to be of service in raising them to prominence wherever they go. We challenge any one to show us a more efficient Scientific Course in any institution of learning.

All who creditably complete the Scientific Course have conferred upon them the Degree, Bachelor of Science (B.S.).

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The above constitutes our Scientific Course. The time for the average student to complete it is two years. A Diploma from this Institution in this department means something to the world. This is followed by the two-years' Classic or Senior Course.

Our College Rating.

No school of the land has a higher college rating. The grades and diplomas are honored in the various States without question. Our State Normals take our work hour for hour. One of the largest universities in the United States duplicates all grades from this school without further work.

Best of all, our students are in demand. The public has learned that the boys and girls from this College are a success. We cannot begin to supply the demand.

The following letter shows the high appreciation and recognition of the work and grades of the National Teachers' Normal and Business College:

"WEST TENNESSEE STATE NORMAL,
"MEMPHIS, TENN.

"I find no reason why we should not give credit for work done in your Institution, hour for hour. If some of your courses are shorter than ours, or if some should be longer, the fair way would be to give credit for actual hours spent in recitation of the various subjects.

"Yours truly,

"T. B. LOGGINS, Dean."
BUSINESS DEPARTMENT.

This is another special course of study and training for which the school was founded; hence the name, "Business College." The calls for reliable help in the business world are numerous. Bookkeepers, stenographers, and typewriters are in greater demand than it is possible to supply.

We realize we can give a better Business Course for less money than it is possible to obtain in the city. Our students not only have a thorough course in all the business studies, but they also have the privilege of taking many other helpful branches in the Collegiate Departments.

We are determined to make our Business Course second to none. We employ the best bookkeepers, the best stenographers, and the best typewriters.

The superior work of this department is shown by the high-grade positions our graduates occupy.

Business Course.

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<td>Grammar</td>
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<td>Salesmanship</td>
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<td>Commercial Law</td>
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<td>Fourth Term</td>
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<td>Advanced Bookkeeping</td>
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<td>Commercial Arithmetic</td>
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<td>Elementary Rhetoric</td>
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<td>Composition</td>
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If a student has made a grade in some of the above subjects, or if he is reasonably good in such branches as Geography, History, Arithmetic, Grammar, etc., he will not be required to take them again. He can devote his time to the real business subjects.

There is nothing in the land superior to our Business Department, including Bookkeeping, Shorthand, and Typewriting.
SHORTHAND DEPARTMENT.

Miss Pearle Hardeman is Principal of this department. She is not only a fine teacher, but an expert reporter. There are many valuable, practicable things connected with shorthand that cannot be obtained in school unless given by a teacher of this experience. Students count themselves fortunate in having such an opportunity for shorthand.

Miss Hardeman is a thorough graduate of the Gregg school, of Chicago. She brings the latest and best for our students. Her assistants will be the best. She will do actual work in the College by reporting lectures made in the Auditorium and talks to the student body at "Chapel Exercises."

The famous Gregg System of Shorthand is taught. The Gregg System is fast and readable. It can be learned in less time than any other system.

United States Wants 10,000 Stenographers.

"The United States Government will want 10,000 stenographers and typewriters within six months. We could to-day place 3,000 stenographers and typists," declared Commissioner Galloway, of the Civil Service Commission. "The demand in government departments for typewriters is so heavy that we no longer call for one, but for five hundred at a time," added Mr. Galloway.

The commission has written letters to 2,000 private and public business colleges and schools throughout the United States, urging them to rush the training of students experienced in shorthand, typewriting, and bookkeeping. We are also having numerous calls from all kinds of professional men and private institutions. One letter asks for one dozen stenographers and typewriters.

In view of this, the National Teachers' Normal and Business College has increased the efficiency of the Business Department.

TYPEWRITING DEPARTMENT.

This department is supplied with light-running, high-class, standard machines. Some schools have cheap typewriters. Our students are given the best, high-priced machines upon which to learn and practice.

Skill in the use of the typewriter is indispensable to every one who expects to make a successful stenographer. More students fail to hold good positions on account of their inability to use the typewriter skillfully than from any other cause.

Typewriting cannot be "picked up." It must be studied and practiced persistently under a competent teacher, logically and scientifically, if proficiency is desired.

SPECIAL PROPOSITIONS.

Advantages. We offer young men and young women an exceptionally strong Business Course. The President has had long and extensive training and experience in business-college work.

Shorthand. For $40 we issue an unlimited Scholarship in the Gregg System of Shorthand. You remain with us until you are thoroughly qualified to take a stenographic position.

Business. We issue a Business Scholarship for $55. You remain with us until you are thoroughly qualified to take any position as bookkeeper.

Shorthand and Typewriting. For $60 we issue an unlimited Scholarship in the Gregg System of Shorthand and Typewriting. The time extends until you are accomplished in both.

Business, Shorthand, and Typewriting. System of Shorthand, and Typewriting. These propositions admit our students to the finest of typewriters, experienced bookkeepers, and expert operators, until they are masters of the situation.

These courses of study are unexcelled, and we feel sure no other school can duplicate them at so low a rate.

These "Special Propositions" have given perfect satisfaction. Many students have accepted them. These departments are great.

Diploma and A Diploma and the Degree of Bachelor Degree. of Accounts are granted to all students who satisfactorily complete the Business Course. Taken in combination with the Teachers' Course, the Degree of Master of Accounts is conferred.

Thoroughness. Our Commercial Department is large and commodious, with every external advantage for the best work. Our course of study is calculated to equip any one able to take it with power to meet the issues of a business career with eminent success.

No other school offers the superior courses in Bookkeeping, Shorthand, and Typewriting at so low a rate.
SCHOOL OF MUSIC.

MRS. N. B. HARDEMAN, Principal.

In the elementary grades a thorough study of Notation, Keys, Signatures, and Time is given, including the Major Scales, hands separately.

Presser's Beginning Studies and Bilbro's First Lessons for the Piano are used.

Pieces by Spalding and other well-known composers are given.

From the Junior to the Advanced grades a study of the Scales, Chords, and Arpeggios, in their different forms and positions, is given, including the studies of Bertini, Loeschorn, Heller, Czerny 299, Cramer, Bach, Czerny 740, and Haydn's Sonatas.

Pieces are selected from the best modern and classic composers. Memory work is determined by the teacher.

Voice.

MRS. N. B. HARDEMAN, Teacher.

Course of Study.

Course 1. Exercises in breathing; attitude of the position of the lips, tongue, and soft palate; exercises for placing the voice; connecting tones and articulation; the study of intervals and practice in sight reading; easy songs and ballads by modern composers.

Course 2. Exercises in agility, runs, scales, and arpeggios; supplementary trill exercises; legato, syncopated notes and their accentuation; Emanuel Garcia, Abt's and Lamperti's vocalization; song selected from Schubert, Schumann, and modern composers.

Course 3. Trill exercises continued; embellishments; studies in phrasing and expression; staccato, crescendo, and diminuendo; Lamperti, Rossini, and Sieber's vocalization; songs and simple arias by classic and modern composers.

SIGHT SINGING.

There is a free drill given each day in singing. This class is placed at an hour in which the entire school may take part.

In this department the rudiments of Music will be taught. Much time is spent in singing—"learning to sing by singing."

The classes in vocal training are always large and interesting. This is a great opportunity for our students.

One of the great objects of this work is to enable young men to become proficient leaders in congregational singing.
SCHOOL OF ORATORY, EXPRESSION, AND PHYSICAL CULTURE,
MISS LELIA M. MCKINNEY, DIRECTOR.

Courses of Study.

JUNIOR.
Physiology, Physical Culture, Vocal Physiology and Acoustics, Evolution of Expression, English Literature.

SENIOR.
Psycho Vox, Oratory, Philosophy of Expression, Psychology of Expression, Perfective Laws of Art, Shakespearean Interpretation.

Expression, taught as both a science and an art, is a necessity—not to develop merely a platform reader, but to give polish and self-control to persons of every vocation.

The intention of such training is not to take on meaningless airs, but to express, naturally, the thoughts and feelings of the individual.

The true purpose is to render more responsive each nature and to blend the three (physical, mental, and emotional) into a more nearly perfect whole.

COLLEGE OF THE BIBLE.

A. G. FREED, Teachers.
N. B. HARDEMAN,

The word of God is of necessity the foundation of all true education. This fact is being recognized by colleges and universities more than ever before. One of the sad defects of our otherwise excellent public-school system is the entire absence of the Bible. Parents who have regard for the highest and best interests of their children are desirous of placing them in a school where the greatest of all books is made a textbook in the course of instruction.

We offer to every student a course of Biblical instruction adapted to his age and advancement.

There are daily recitations of forty minutes each, both in the Old Testament and the New Testament.

There are also daily recitations of the advanced classes in Biblical Geography, Church History, Exegesis, and the Preparation and Delivery of Sermons.

The Bible Department occupies a prominent place in the curricula and work of the College.

The large and enthusiastic classes in this department show the appreciation our students have of the sacred Volume.
National Teachers' Normal and Business College, Henderson, Tenn.

Degrees Conferred.
The College is chartered by the State of Tennessee to grant the regular college degrees. All who creditably complete any of our full courses mentioned below have conferred upon them the degrees mentioned with the courses.

COURSES.

Business
Teachers'
Bus'ness and Teachers'
Scientific
Literary (Scientific, except Math.)
Scientific and Teachers'
Scientific and Expression

DEGREES.
Bachelor of Accounts
Licentiate Instructor
Master of Accounts
Bachelor of Science
Bachelor of Literature
Instructor in Science
Bachelor of Oratory

In addition to these courses leading to their appropriate degrees, the College offers a certificate for the following: Typewriting, Shorthand, Music, Bible, and Expression. Pupils who complete satisfactorily the work in the Primary, Intermediate, and Preparatory Courses will be awarded certificates of promotion. No student in these departments will be promoted without these certificates.

Expenses.

Tuition Fees.
Primary (single student) $2.50 per month
Intermediate (single student) 3.00
Preparatory (single student) 4.00
Teachers' 6.00
Scientific 6.00
Business 6.00
Stenography 5.00
Typewriting 3.00
Stenography and Typewriting 7.50
Business, Stenography, and Typewriting 11.00
Expression 4.00
Music 6.00
Biblical 6.00
Bible only Optional

Tuition is always due when the pupil enters the work in the College. We never issue a ticket for less than nine weeks, unless fewer than nine weeks remain until our June commencement.

Reduction in Tuition.

Primary.

One term, or nine weeks, in advance $5.50
Two terms, or eighteen weeks, in advance 16.50
Three terms, or twenty-seven weeks, in advance 21.00

National Teachers' Normal and Business College, Henderson, Tenn.

Music, Stenography, Expression.

One term, or nine weeks, in advance $11.25
Two terms, or eighteen weeks, in advance 22.00
Three terms, or twenty-seven weeks, in advance 32.00
Four terms, or thirty-six weeks, in advance 42.50

Proportionate reduction for Intermediate Department.

Preparatory, Teachers', Scientific, Classic, Business, Literary, Biblical.

One term, or nine weeks, in advance $13.50
Two terms, or eighteen weeks, in advance 26.00
Three terms, or twenty-seven weeks, in advance 38.50
Four terms, or thirty-six weeks, in advance 52.00

When two pupils enter from the same family at the same time, they get the same reduction as one pupil who pays for two terms in advance; three pupils, all from the same family, are given the three-term-in-advance rate; and so on.

One tuition admits the student to any or all of the classes in the Collegiate Departments: Preparatory, Teachers', Scientific, Classic, Business, and Literary.

There are no incidental, library, or matriculation fees. One tuition meets all expenses.

Special Year Proposition.

Two hundred dollars ($200) will furnish you a home complete—board, rooms, fuel, lights, incidentals, and tuition—for one year of nine months in the National Teachers' Normal and Business College; one hundred dollars ($100) paid at the opening, balance at the end of the half year, January 14.

This proposition furnishes girls homes in our especially prepared Ladies' Homes; and boys, elegant homes in the city.

Parents and pupils will readily see the advantage afforded by surrounding all with this homelike influence.

Favorite Propositions.

These special "year propositions" have long been the favorite among parents and students. They are able to know exactly the cost of a year, and are saved the trouble of looking up homes and frequent payments. These are done by the Faculty. Besides, should a student be unable to go the year after accepting the "year proposition," his board money will be refunded.
Special Term Proposition.

We will furnish you board, rooms, fuel, lights—home complete—in our best places, and Tuition, at $50 the term of nine weeks.

These are popular rates and apply to both boys and girls.

Boarding.

Board, rooms, fuel, lights—home complete—in the best of private families at $18 the month.

The Faculty takes pleasure in assisting students in selecting the kind of homes they desire.

Homes keeping students are expected to be in sympathy with the Institution and its regulations.

No Comparison.

Our boarding should not be compared with that of other schools. Our students are taken into our best Christian families. They receive all the influence that the culture and refinement of good homes can give. Therefore, do not compare our figures with “dormitory” or “hall” boarding.

Students are not allowed to board except at such homes as have the approval of the Faculty.

Regulations.

1. Tuition must be paid one term of nine weeks in advance.
2. A tuition ticket, signed by the President or Vice President, is necessary for enrollment in any class.
3. No money paid for tuition is refunded. An enforced absence from school of two or more consecutive weeks, at home, entitles the student to a duebill for the lost time. This duebill is worth its face value in tuition, and is transferable to brother or sister.
4. No duebill or reduction will be given for the last four weeks of the session, for the last two of any term, or for Christmas holidays. All duebills must be called for at time of leaving school.
5. Should a pupil enter after six weeks of any term have elapsed, he will be required to pay to the end of the next term following.
6. If a student should be compelled to leave school, all money paid for board is refunded.
7. Students who are dismissed for improper conduct forfeit all tuition paid to the College.
8. The Faculty will not furnish students money, except on advice from parents or guardians.
9. Students are requested not to loan nor borrow money, nor run accounts in town, except by direct consent of parents and faculty.

Advice to Parents and Guardians.

It takes time to spend money. After a student's board, tuition, and books have been furnished, he needs but little “spending money.” Write us freely of your children under our care. Your interest is ours. Their welfare is our concern.

Make no arrangements with anybody for anything until you reach the College Offices in the new building. This may save you much inconvenience.

Drop us a card before leaving, and you will be met at the train.

Reliable Statements.

In this brief booklet we have given you a fair and honest statement of facts. The tendency of the age is to exaggerate and magnify in advertising. We have tried to avoid that.

We believe that everything is even better than we have represented it. If you are interested, let us hear from you. If not, hand this Catalogue to some one else. You may help some worthy boy or girl.

You have the assurance that everything is as represented in this book.

Hearts in the Work.

We were reared in the schoolroom, and have given our lives to teaching. We are now in the greatest work of life—planning larger things for the National Teachers' Normal and Business College. This Institution brings a blessing to the boys and girls of our beautiful, sunny Southland.

Upon the altar of this great enterprise we lay our all; to this worthy cause we dedicate our time, our talents, and our best energies.

A Success.

The National Teachers' Normal and Business College is a happy reality. It was a great school at first. Students have come from all parts of the Union. Its growth is steady. Scarcely a day passes that from one to twenty-five do not enroll. It is now the largest and most popular independent school in the South.
The Coming Year.

We are planning great things for the coming session. *Money will not be spared to make the equipment and accommodations second to none.*

We have the happiest and most contented body of students ever seen together. They have come from representative homes. Their work has been well done. The session has been made memorable.

The future is bright. Many are anxiously looking forward to the opening of the next session, *September 11, 1918.*

Commencement.

The closing exercises, from June 3 to June 6, were attended by many visitors. In all departments, there were fifty-one diplomas issued. These were happy days. Keep in mind our next commencement, May 12-15, 1919.

Attendance.

It has never been our custom to publish in this book the names of our students. They have come this session from fourteen States and Canada. Notwithstanding the war, the attendance and work have been highly satisfactory.

The Call.

The greatest reason why you should go to school is **The War.** It is real patriotism to render to your country your best service. Our country is calling for thousands of prepared boys and girls. It is no longer a question of salary or position, but, "Can I do the work?"

The National Teachers' Normal and Business College offers the shortest course to the practical duties of life. Young boys must prepare to fill the places vacated by the older who have been called to the colors. Thousands of positions are now open to our girls as teachers, bookkeepers, stenographers, typewriters, cashiers, and clerks. Boys, girls, are you ready? No other school in the land can prepare you so quickly and thoroughly as this College. **You must make your decision at once.**

We are only too glad to assist you. That we may do so, you must come to us; it is impossible for us to go to you.

Make up your mind to be one of our happy number now.

*Remember the opening—September 11, 1918.*

*Students can enter at any time.*

Information cheerfully given. Address all communications to **A. G. FREED, President,** or **N. B. HARDEMAN, Vice President,** Henderson, Tenn.
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8. The Faculty will not furnish students money, except on advice from parents or guardians.
9. Students are requested not to loan nor borrow money, nor run accounts in town, except by direct consent of parents and faculty.
10. Parents and guardians should write the Faculty some days before they expect their children to come home, that necessary arrangements may be made.
11. Students, on making a visit or a business trip from Henderson, must first get permission from parents, and then the consent of the Faculty.
12. No one is permitted to change boarding homes without advice and consent of the Faculty.

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Dear Father Gardner,

Donated by Dr. Armstrong
and Mrs. Tom Beasley.
Here until 1st of December.

Camillo